

REPORT

DATE: October 9, 2003

TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
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SUBJECT: Contracts and Purchase Orders Between \$5,000 - \$25,000

RECOMMENDED ACTION: Information Only

SUMMARY:

The Executive Director executed the following Purchase Orders between \$5,000 and \$25,000

- Aquent \$19,000
Temporary Employment Services
Funding Source: Indirect Overhead
- HP Direct \$ 5,165
Hewlett Packard Server
Funding Source: Indirect Overhead
- IBM Corporation \$13,987
Hardware Support for IBM Computers
Funding Source: Indirect Overhead

BACKGROUND:

Pursuant to the recommendations from the Best Practices Contracts Committee and KMPG, the Regional Council approved the execution by the Executive Director, Purchase Orders between \$5,000 and \$25,000 and the listing of all such Contracts and purchase orders on the agenda as information only.

RC/ADMIN Agenda 11/6/03
PCDOC #91484



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